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**Institutional Evaluation Template (M1)**



1. Consider what you have read and thought about openness and your role as an ‘open librarian’.
2. Download the Institutional Evaluation Template (in Word template). Use the table to:
	1. Rate your institution’s openness: for each dimension of openness give a rating out of five (five being the best) for your institution, and give a reason for your rating. If possible talk to a few fellow librarians and/or academic staff to inform your rating.
	2. Devise a plan: For each dimension write down the names or positions of people you can talk to about your rating, and collaborate with. Write down one action you can do to improve your institution’s openness. Set a date by when you will act. There may be overlap between dimensions.

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| **Dimensions of openness** | **Rating 1 to 5** (5 is the most open) | **Reason for rating** | **Name and/or position of colleague** | **Action** | **Due date** |
| **Access** |  |  |  |  |  |
| **Content** |  |  |  |  |  |
| **Pedagogy** |  |  |  |  |  |
| **Recognition** |  |  |  |  |  |
| **Technology** |  |  |  |  |  |
| **Research** |  |  |  |  |  |
| **Quality** |  |  |  |  |  |